<u>New York North</u> Business E-Meeting Host Coordinator Report

(Please save your completed report as a .pdf and email the .pdf to: <u>chairperson@nynafg.com</u>; <u>secretary@nynafg.com</u> and **web@nynafg.com**)

First Name: MaggieLDate: 3/18/25Specify Which Report: Winter AWSC

Last Name Initial: G

Report:

The duties of the E-Meeting Host have been light since the Fall Assembly. As we approach the Winter AWSC and Spring Assembly, I will be working to help ensure the virtual aspect of the New GR Orientation and the AWSC meeting runs as smoothly as possible for all those who will be participating.

For the Spring Assembly, which is in person only, I am working on a presentation/display with information on navigating/using the in-meeting zoom tools that can be helpful when participating in Zoom meetings, whether it's the AWSC, Assemblies, Al-Alon meetings, or any other zoom meeting you may be attending in the future.

I am also planning to create a tool kit list that contains the necessary equipment and information to host a hybrid virtual event. The 2024 Fall Assembly was the first time I helped plan for and set up a hybrid event. I learned a lot in the process, first and foremost, is that I should ask for help when I need it and that in Al-Anon there is always someone to lend a helping hand, share their knowledge, and offer support as we work through the obstacles we encounter along the way. The experience reinforced that perfection is not expected or needed when doing service work. I am grateful for the NYN officers and coordinators that support me in my Al-Alon service work journey and look forward to the being with everyone at the Spring Assembly.